Greetings Imagine Andrews Families,

It’s a great day at Imagine Andrews! I am very excited about the upcoming school year! I would like to welcome all returning families back to Imagine Andrews. I would like to also welcome all new families to the Imagine Andrews Family. As we move into the 2016-2017 school year, we will continue to keep our academic standards and expectations high for all scholars.

We have several “Big Rocks” for the 2016-2017 school year. Listed below are some of those items:

- Academic Achievement
- Character Development
- Partnering with Families & Shared Decision Making
- Analyze Data from Family & Student Surveys for Improvement

I am confident that this will be an outstanding school year and I look forward to working with the staff and community to continue the tradition of having excellence in all we do. We are committed to 100% effort, 100% of the time!

The first official day of school for all scholars is Tuesday, August 23, 2016. Scholars will begin going to their classes at 8:15AM. Scholars purchasing the school’s breakfast will need to arrive no later than 8:20 am. Breakfast will be served daily from 8:05AM-8:20AM. Grades Kindergarten through 4th grade will dismiss at 2:40PM. Grades 5-8 will dismiss at 3:10PM.

Please mark your calendars for Thursday, August 22, 2016 for the Imagine Andrews Open House for New Families from 6:00 p.m.-8:00 p.m. This will be a time for new families to tour the school building.

On September 8, 2016, Back to School Night will be held from 6:00PM – 8:00PM. At this time parents will have a chance to become familiar with curriculum updates and new initiatives. Parents will also be able to visit classrooms, see student work and presentations from classroom teachers. The format and schedule for the evening will be shared soon.

H. Douglas Rice, II
Principal
Please welcome on new staff/faculty members who will be joining us for the 2016-17 school year or have changed their role within our school community:

- Kindergarten: Aneisha Campbell (formerly 1st grade teacher)
- 1st Grade: Caitlin Kirchner (formerly 4th grade teacher)
- 1st Grade: Cyntera Hayes
- 4th Grade: Deja Smith
- 4th Grade: Irene Kowalskyj (former 7th & 8th grade mathematics)
- 7th & 8th Grade Mathematics: Bonnie Velasco
- Special Education Teacher: Jacqueline Hirsch

Although the faces have not changed the model has and the 5th and 6th grade teachers have joined together as an intermediate team and will be teaching both grades and only one content area.

- 5th & 6th grade Mathematics: Kimberly Surratt
- 5th & 6th grade Social Studies: April Richards
- 5th & 6th grade Science: Mark Connelly
- 5th & 6th Grade Language Arts: Laura Warner

We have added some new positions as well, one will be a new face and the other is a familiar face with a different role:

- Dean of Culture: Lolade Wingate (formerly SPED chairperson/teacher)
- Crisis Intervention Specialist: Margaret Joseph

And from the Imagine Regional Office/Based at Imagine Andrews, please welcome:

- Sibigi Transou, Academic Coach
Back to School Night Information
Thursday, September 8, 2016
Time: 6:00-8:00 p.m.
Promptness is appreciated.

Kindergarten
*Parents report to the gymnasium and seated by 6:00 p.m.*

Elementary, Grades 1-4
*Parents report to child’s homeroom teacher’s classroom and seated by 6:00 p.m.*

**Schedule 1-4**

6:00-6:20: Message from the Principal
6:20-6:40: Teacher Presentation
6:40-6:45: Teachers Rotate, parents remain in classroom
6:45-7:05: Teacher Presentation
7:05-7:30: Visit Specials’ Teachers, or sibling classroom

**Middle School, Grades 5-8**
*Parents report to child’s homeroom teachers classroom*

6:00-6:20: Message from the Principal
6:40-6:55: Teacher Presentation (Module 1)
6:55-7:00: Teacher Transition (parents remain in classroom)
6:55-7:00: Teacher Presentation (Module 2)
7:00-7:05: Teacher Transition (parents remain in classroom)
7:05-7:20: Teacher Presentation (Module 3)
7:20-7:25: Teacher Transition (parents remain in classroom)
7:25-7:40: Teacher Presentation (Module 4)

The time that remains, parents can meet and greet teachers who they did not get to see due to having multiple children, see specials’ teachers, tour the school building, etc.
**August/September 2016**

**H. Douglas Rice II**
Principal

**Patrice Harrell-Carter**
Assistant Principal

---

**MARK YOUR CALENDAR!**

**8/22:** Open House for New Students

**8/23:** First Day for Students

**9/5:** Schools Closed, Labor Day

**9/8:** Back to School Night

**9/30:** Schools Closed for Students, Professional Development Day

**10/14:** Fire Prevention

**10/21:** Schools Closed, MSEA Convention

**10/24:** LifeTouch School Pictures

**10/28:** End of First Quarter (45 days)

**10/30:** Professional Development, 2hr Early Dismissal for Students

---

**Morning Carline Procedures**

- At 8:15 a.m. there will be a team of staff members assisting with opening car doors and supporting scholars with moving from the cars to the entrance doors. Parents are not permitted to get out of cars in the line.
- Please ensure that scholars have their garments, backpacks, materials, instruments and other belongings with them as you approach the car line. There will not be time for parents to stop or get out of the cars. On multiple occasions, we have noticed parents letting scholars out of cars in the parking lot and allowing them to walk through the lot to the entrance. This is extremely dangerous. Please do not let scholars out of the vehicle until you reach the sidewalk to the entrance.
- The purpose of this process is to create the most effective and safe environment for our families. We ask that you collaborate with us in order to ensure that this procedure is carried out in an effective and diligent manner.

**After-School Carline Procedures**

- All independent walkers & bike riders are called on walkie-talkie first.
- If you are walking to get your children in grades K-4, please sign the clipboard located outside the exterior doors. Someone will call them on the walkie-talkie.
- If you are in the car line, please do not get out of your car. Have the “I am picking up” sign on your dashboard so that your child’s name can be called over the walkie-talkie.
- If you are picking up a student in grades 5-8 and arrive early, during the K-4 dismissal, park in the internal circle.
- Keep the exterior front entry way clear. A place will be designated for parents that is off to the side of the entry way, so it is clear and is not a fire hazard.
- Students in grades 5-8 are welcome to be picked up, with your permission, at the building facilities next door to us.

Please do not drop-off and pick-up your child on San Antonio Blvd. and please adhere to the speed limit. Security Forces will give you a citation. The citations are expensive and if you receive two citations, you may be suspended for a minimum of 30 days from driving on Joint Base Andrews.
SchoolMax (Student Information System)

- Please check the website often for any updated information in two places that can be found on the home page under ‘announcements’ which can be found at the bottom of the page and under the ‘latest information” tab. In addition to the above areas, please check the teacher blogs under the word Faculty on the yellow tool bar and click ‘class blogs’.

- It is the parent’s responsibility to check SchoolMax (family portal) review your child’s grades weekly. You will need to register to retrieve a login and passcode. Access the website here:
  - https://family.sis.pgcps.org/schoolmax/family.jsp

Staggered Dismissal: A Slight Change

Beginning the 2016-2017 school year, all students in grades K-4 will be dismissed at 2:40 p.m. and students in grades 5-8 will be dismissed at 3:10 p.m. Parents who have children in both elementary (K-4) and middle school should not retrieve their children until the 3:10 p.m. dismissal. Children in grades K-4 who have siblings in middle school will be placed in a supervised classroom until their older sibling is called over the walkie-talkie to be dismissed. This slight change will help the carline be more efficient, operating at a steady and pace. In addition, teachers will have a opportunity to collaborate and plan after school across grade-levels. As well, teachers will be encouraged to sponsor more after-school clubs and activities to enrich our students educational experience at Imagine Andrews Public Charter School.
School Pictures

School pictures will be taken by Lifetouch on Monday, October 24, 2016. Students are to dress in their full uniform. Class pictures and individual student pictures will be taken.

Friday Fun Shirt Day
1st Friday: College & Armed Forces Shirts
2nd Friday: IA Polo Shirts
3rd Friday: School Spirit Shirts
4th Friday: IA Polo Shirts

- Students are required to wear their uniform bottom khaki pants and uninterrupted black shoes.
- Non-Imagine Andrews embroidered polo shirts are prohibited.
- The polo shirts must be tucked in at all times.

Please use the link below to access information about the vendor:
http://www.bygraceuniforms.com

Agenda Books $6 (cash only)
Please see Mrs. Gunn to purchase. (Room 126)
Change in Student Pick-Up

If you would like to change the method/mode of how your child will be dismissed (i.e. walker, youth center, car rider) on a specific day, a written note needs to accompany your child in the morning when they arrive. We know there may be an emergency situation and in those rare cases, please call the front office. However, changes will not be made after 2:00 p.m. for students in grades K-4 and after 2:30 p.m. for students in grades 5-8.

Breakfast/Lunch Information

<table>
<thead>
<tr>
<th></th>
<th>Elementary (Pre K thru 5)</th>
<th></th>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Daily</td>
<td>Weekly</td>
<td>Monthly</td>
<td></td>
</tr>
<tr>
<td>Reduced Price Breakfast</td>
<td>$0.30</td>
<td>$1.50</td>
<td>$6.00</td>
<td></td>
</tr>
<tr>
<td>Full Price Breakfast</td>
<td>$1.60</td>
<td>$8.00</td>
<td>$32.00</td>
<td></td>
</tr>
<tr>
<td>Reduced Price Lunch</td>
<td>$0.40</td>
<td>$2.00</td>
<td>$8.00</td>
<td></td>
</tr>
<tr>
<td>Full Priced Lunch</td>
<td>$2.75</td>
<td>$13.75</td>
<td>$55.00</td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th></th>
<th>Middle and High (6 thru 12)</th>
<th></th>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Daily</td>
<td>Weekly</td>
<td>Monthly</td>
<td></td>
</tr>
<tr>
<td>Reduced Price Breakfast</td>
<td>$0.30</td>
<td>$1.50</td>
<td>$6.00</td>
<td></td>
</tr>
<tr>
<td>Full Price Breakfast</td>
<td>$1.60</td>
<td>$8.00</td>
<td>$32.00</td>
<td></td>
</tr>
<tr>
<td>Reduced Price Lunch</td>
<td>$0.40</td>
<td>$2.00</td>
<td>$8.00</td>
<td></td>
</tr>
<tr>
<td>Full Priced Lunch</td>
<td>$3.00</td>
<td>$15.00</td>
<td>$60.00</td>
<td></td>
</tr>
</tbody>
</table>

Methods of Payment

- Cash: Send cash payment to the school cafeteria so your child’s account can be updated.
- Online Payments using a debit or credit card: Visit [www.MySchoolBucks.com](http://www.MySchoolBucks.com) to set-up, review, and add money to your child’s account.

The account balance follows the student as long as they are enrolled in a Prince George’s County Public School.
Communication Increases:
We now have an app for that!

Announcing our new school app

We are pleased to announce the launch of our new school app. It is FREE for you to download and is part of our commitment to communicate with parents, delivering the school’s latest news, events, push notifications and much, much more. To see a short video please click here

The app can be used on smartphones and tablet devices running iOS or Android, and can be downloaded from the Apple App Store and Google Play.

App set up instructions are available on the next page.
Communication Increases:
We now have an app for that!

Download the Application so you do not miss important school information.

mySchoolApp – user set up

When you have downloaded mySchoolApp to your device (phone or tablet) there are just a few things you need to do, to ensure you can get the most from the app.

Registration
Once you have selected your school you will be requested to enter your details. This is a once only form and enables the app to identify you to the school. The school app administrator will be able to see your name, email and phone number. We also request you create a PIN, which is private. This will be used if you submit an absence notification via the app, ensuring only you can use this feature.

Settings
From the app menu, select Settings.
In this area you can
• update your details
• add additional schools (which use mySchoolApp)
• subscribe to Notification Groups
• choose which language you would prefer to read the app content
  *only visible if the school has taken the languages option

Push Notifications
Push notifications enable the school to notify you of new messages or events without the need for you to actually open the app. It is recommended that you choose to accept push notifications from mySchoolApp, to ensure that you receive important communications, such as a school closure due to snow or a late coach return, etc.

If your school has created notification groups you will see these in settings. Simply opt in, to receive notifications from the groups which are of interest to you. This function enables the school to send messages to specific year groups or sports teams for example.

If you experience any problems with the app set up please contact your school, or email support@myschoolapp.co.uk telling us which school you are logged into.
This year we will have a school store. The purpose of the school store is to foster responsibility. One way that scholars can show responsibility at school is to have all of their learning tools/supplies. They will now be able to purchase supplies at school.

The store will be open Monday-Thursday from 8:45-9:15 a.m. The school store cart will be stationed in the K-4 hallway from 8:45-9:00 a.m. and in the intermediate and middle school hallway from 9:00-9:15 a.m. Eighth grade scholars who have been referred by their homeroom teacher will assist with the operation of the school store.

We are Imagine Andrews!