



Imagine Andrews Board  
Board Meeting Minutes  
09/12/2019  
4:30 pm

In attendance: Board Members- Jim Estepp, Robyn Owens, Rosalind Bishop. School Leader- H. Douglas Rice, Sibigi Transou and Imagine's Lance Pace, James Turner, Shawn Toler, Nate Evans, and Tobie Bowie.

- Quorum reached at 4:35 pm.
- Minutes from the June meeting were voted into record following a motion by Robyn Owens and a proper second from Rosalind Bishop and a unanimous 3-0 vote.

*The School Leader Report Included:*

- **Academic Achievement:** Results were revealed from the Maryland Comprehensive Assessment Program. The school saw increases of multiple percentage points from last year to this in Math and Reading. In ELA, the Middle School saw a significant jump in reading.
- **2019 Awards:**
- **Parent Choice School of the Year National Co-Winner**
- **Shared Values School: Grade A**
- **2 Promising Practice Awards**
- **Economic Sustainability Award**
- **Character Dev. National School of Character Co-Most Improved**
- **Economic Sustainability:** Reviewed Economic Sustainability Report. Current enrollment 450 with a goal of 476. Fifty-three scholars left Imagine Andrews over the summer, with 22 of those a result of military PCS'ing.
- **Character Development:** Exploring military child relationships with the Base using the Anchored for Life Program.
- **Shared Values.** No information was shared.
- Meeting adjourned at 4:53 pm following a motion by Robyn Owens and a proper second from Rosalind Bishop and a unanimous 3-0 vote.



Imagine Andrews Board  
Board Meeting Minutes  
11/14/2019  
4:30pm

In attendance: Board Members- Jim Estep, Robyn Owens, Rosalind Bishop, Major Brianna Rodriguez. School Leader- H. Douglas Rice, Sibigi Transou, Bonita Gunn and Imagine's Lance Pace, Nate Evans, Dave Miller.

- Quorum reached at 4:40 pm.
- Minutes from the September meeting were voted into record following a motion by Robyn Owens and a proper second from Rosalind Bishop and a unanimous 3-0 vote.

*The School Leader Report Included:*

- **Academic Achievement:** We reviewed results from the Fall STAR Reading and Math examinations.
- **Parent Choice:** PGCPs provided a representative that discussed the PSAT exam with our scholars. The exam is offered on 12-3-19 at Imagine Andrews. The school celebrated the most successful Men Who Make a Difference Day in October, bringing in 150 fathers and male authority figures.
- **Economic Sustainability:** Reviewed Economic Sustainability Report. Current enrollment 458. Lockheed Martin is providing grant funds to Imagine Andrews. How those funds will be allocated is being determined. There are preliminary discussions underway with Clark about the possibility of adding portable classrooms on the grounds.
- **Character Development:** The annual Character Day was observed, in costume for the youngest scholars from their favorite books, while middle school scholars dressed in concert with their projects.
- **Shared Values.** The Base and Imagine Andrews have an agreement allowing IA scholars the opportunity to use the library facilities. The first trips over will take place during this second marking period.
- Meeting adjourned at 5:00 pm following a motion by Robyn Owens and a proper second from Major Rodriguez and a unanimous 3-0 vote.



Imagine Andrews Board  
Board Meeting Minutes  
12/14/2019  
4:30pm – 4:56pm

In attendance: Board Members- Wanda McDonald, Jim Estep (via phone), Robyn Owens, Rosalind Bishop (via phone), Brianna Rodriguez .

School Leader – H. Douglas Rice, Sibigi Transou,

Imagine Leadership – Shawn Toler, Nate Evans, Lance Pace, and Tobie Bowie.

- Quorum reached at 4:30 pm.

Minutes for the December meeting were approved 5-0, followed by a motion from Robyn Owens and a proper second from Jim Estep.

The School Leader Report Included:

- **Enrollment:** total as of 12/10/19 – 450 Scholars, down 8 scholars from the November board meeting
- **Academic Achievement/Growth:** ESSA STAR Rating IA received a star rating of 4 out of 5, increasing from a 3-star rating in 2018 to a 4 star in 2019. Total earned percentage in increased 12 percentage point from 52% in 2018 to 64% in 2019. The 2019 percentage rank: Elementary:10 Middle: 74. Additional ESSA Ratings were Academic Progress, School Quality & Student Success and Academic Achievement (for middle grade span).
- **Character Development:** Intermediate and middle school scholars participated in a Student Government election for the 2019-2020 school year. The process involved many forms of character development.
- **Parent Choice:** November the PTA sponsored a STEM night. The event was well attended and enjoyed by all participants.
- **Economic Sustainability:** Reviewed Economic Sustainability Report. Current enrollment is 450 scholars.
- **Shared Values:** The quarterly “Coffee with the Principal” was held in November. The following topics were discussed: Attendance Expectations & Policies, Code of Conduct Snapshot, and school (space) expansion.
- **School Development:** Imagine facilities department has been in discussion with Clark Construction and the 11<sup>th</sup> Wing regarding adding portable classrooms to Imagine Andrews for the 2020-2021 school year.



Imagine Andrews Board  
Board Meeting Minutes  
02/13/2020  
4:30 pm

In attendance: Board Members- Jim Estepp, Robyn Owens, Rosalind Bishop, MSgt. Edward Mauss (elected during preceedings). School Leader- H. Douglas Rice, Sibigi Transou, Bonita Gunn and Imagine's- Lance Pace, Nathan Evans Nashandra Ellis, Tobie Bowie and Dave Miller.

- Quorum reached at 4:35 pm.
- Minutes from the Janaury meeting were voted into record following a motion by Robyn Owens and a proper second from Rosalind Bishop and a unanimous 3-0 vote.
- Master Sergeant Edward Mauss was added to the board with a unanimous 3-0 vote, following a motion from Rosalind Bishop and a proper second from Robyn Owens.

*The School Leader Report Included:*

- **Academic Achievement:** The School's new Success Time Model began on February 3<sup>rd</sup>, with a second adult joining classrooms, focusing on reading comprehension, with unpacking prompts improving performances across the board.
- **Parent Choice:** Parent volunteers participated in "World Read Around Day," reading to scholars throughout the school to promote literacy and a love of reading.
- **Economic Sustainability:** Reviewed Economic Sustainability Report. Current enrollment 435 as of 2/12/20.
- **Character Development:** The Imagine Andrews Science Fair took place in January, in this exercise for both academic and character focus. The Spelling Bee once again went very well, and the Cheer Squad from the school finished second in a county competition.
- **Shared Values.** The scholars displayed integrity, taking part in a toiletry drive, providing these essentials to less fortunate families
- **School Development.** Dave Miller provided an update on portable classrooms and took questions from the board and family members, providing diagrams and potential timelines.
- Meeting adjourned at 5:06 pm following a motion by Robyn Owens and a proper second from Ms. Bishop and a unanimous 4-0 vote.



Imagine Andrews Board  
Board Meeting Minutes  
3/12/2020  
4:30pm

In attendance (Virtually- Meeting was held via conference call): Board Members- Jim Estepp, Robyn Owens, Rosalind Bishop,. School Leader- H. Douglas Rice, Sibigi Transou, Bonita Gunn and Imagine's Nathan Evans, Tobie Bowie, Nashandra Ellis, Lance Pace and Dave Miller.

- Quorum reached at 4:30 pm.
- Minutes from the February meeting were voted into record following a motion by Robyn Owens and a proper second from Rosalind Bishop and a unanimous 3-0 vote.
- Master Sergeant Edward Mauss was added to the board with a unanimous 3-0 vote, following a motion from Rosalind Bishop and a proper second from Robyn Owens.

*The School Leader Report Included:*

- **Academic Achievement:** Attendance was reviewed, with first quarter attendance in the current year exceeding last year at the same point, and second quarter attendance down slightly from the previous year. Additionally we reviewed the MCAP results and the expected gains and also reviewed winter reading and math gains.
- **Economic Sustainability:** Reviewed Economic Sustainability Report. Current enrollment 434 as of 3/2/20.
- **Financial Sustainability:** The current financial situation was revealed, based on 464 students applied to the Prince George's County per pupil formula.
- **Character Development:** Third graders took part in the annual "A Living Museum / Blacks in Wax" celebration.
- **Shared Values.** The scholars and staff displayed fun, as both were celebrated by their peers for living out the shared values.
- **School Development.** Dave Miller provided an update on portable classrooms and took questions from the board and family members, providing diagrams and potential timelines.

Questions from attendees were invited, with several parents asking insightful questions.



- Meeting adjourned at 4:55 pm following a motion by Robyn Owens and a proper second from Ms. Bishop and a unanimous 3-0 vote.



Imagine Andrews Board  
Board Meeting Minutes  
4/16/2020  
3:30pm

In attendance (Virtually- Meeting was held via conference call): Board Members- Jim Estep, Robyn Owens (Phone), Rosalind Bishop, MSgt. Joshua Mauss. School Leader- H. Douglas Rice, Sibigi Transou, Bonita Gunn, Joint Base Andrews Sonny Lee and Imagine's Lance Pace, Nathan Evans, Tobie Bowie and Dave Miller.

- Quorum reached at 3:30 pm.
- Minutes from the March meeting were voted into record following a motion by MSgt. Mauss and a proper second from Rosalind Bishop and a unanimous 4-0 vote.

*The School Leader Report Included:*

- **Academic Achievement:** We reviewed the plan for virtual/digital learning and the available platforms for the process and “class” schedules.
- **Economic Sustainability:** Reviewed Economic Sustainability Report. Current enrollment 433 as of 4/14/20.
- **Financial Sustainability:** The current financial situation was revealed, based on 464 students applied to the Prince George's County per pupil formula.
- **Character Development:** Due to the COVID-19 pandemic, there were no specific character development processes in the physical building.
- **Shared Values.** The scholars and staff displayed Integrity through these incredibly trying times, with virtual gatherings and an amazingly efficient laptop handout process.
- **School Development.** Dave Miller provided a thorough update on portable classrooms designs and placement sites on the existing grounds and took questions from the board.

Questions from outside attendees were invited.

- Meeting adjourned at 4:05 pm following a motion by Robyn Owens and a proper second from Ms. Bishop and a unanimous 4-0 vote.



Imagine Andrews Board  
Board Meeting Minutes  
5/14/2020  
4:30pm

In attendance (Virtually- Meeting was held via conference call): Board Members- Jim Estepp, Robyn Owens, Rosalind Bishop, MSgt. Joshua Mauss. School Leader- H. Douglas Rice, Sibigi Transou, Bonita Gunn, Joint Base Andrews Sonny Lee and Imagine's Shawn Toler, Lance Pace, Nathan Evans, Tobie Bowie and Dave Miller.

- Quorum reached at 4:38 pm.
- Minutes from the March meeting were voted into record following a motion by MSgt. Mauss and a proper second from Rosalind Bishop and a unanimous 4-0 vote.

*The School Leader Report Included:*

- **Academic Achievement:** We reviewed the plan for virtual/digital learning and went over the Star Assessment beginning date (5/11) and the instructional recovery plan.
- **Economic Sustainability:** Reviewed Economic Sustainability Report. Current enrollment 433 as of 5/14/20.
- **Financial Sustainability:** The current financial situation was revealed, based on 464 students applied to the Prince George's County per pupil formula.
- **Character Development:** Teacher Appreciation Week was celebrated.
- **Shared Values.** The concept of Justice was reviewed, given the challenges some scholars faced gaining access to technology for distance learning.
- **School Development:** Dave Miller provided a thorough update on portable classrooms designs and placement sites on the existing grounds and took questions from the board.
- **Parent Choice:** The seven question family survey was scheduled to be distributed beginning on May 15<sup>th</sup>.

Questions from outside attendees were invited.

- Meeting adjourned at 5:10 pm following a motion by MSgt. Mauss and a proper second from Ms. Bishop and a unanimous 4-0 vote.



Imagine Andrews Board  
Board Meeting Minutes  
06/13/2019  
4:30pm

In attendance: Board Members- Jim Estepp, Robyn Owens, Crystal Cleveland (by phone), Wanda McDonald. School Leader- H. Douglas Rice, Sibigi Transou and Imagine's- James Turner and Tobie Bowie.

- Quorum reached at 4:38 pm.
- Minutes from the May meeting were voted into record following a motion by Robyn Owens and a proper second from Crystal Cleveland and a unanimous 3-0 vote.

*The School Leader Report Included:*

- **Academic Achievement:** Only 7<sup>th</sup> and 8<sup>th</sup> Grade had an Academic Growth for the year less than 1.0 in Math and Reading. The Air Force Association presented Aerospace Education Chapter Teachers of the Year awards. STEM Fair Winners were also celebrated.
- **Economic Sustainability:** Reviewed Economic Sustainability Report. Current enrollment 442 with funding for 489. Imagine Andrews received an A in Economic Sustainability for 2017/18. The school held a fundraiser with Kona Ice. The school remains on solid financial footing at year end.
- **Character Development:** Middle School Scholars led a campus beautification project, while Kindergarten scholars planted a tree for the second consecutive year.
- **Shared Values.** We learned of a Buddy Bench, an idea from Imagine Andrews scholars, providing a space to spend time relaxing and sharing with other scholars.
- Meeting adjourned at 4:55 pm following a motion by Robyn Owens and a proper second from Lt. Col. Wanda McDonald and a unanimous 3-0 vote.